



211 McKnight Blvd NE
Calgary, Alberta T2E 5S7

MINUTES

FFCA North Middle School Council Minutes

Date | time October 11, 2018 | 7:00 pm *Meeting called to order by* Terri Sartori (chair)

In Attendance

Council

Terri Sartori, Chair
Shannon Middlemiss, Vice Chair
Jennifer Cheah, Treasurer
Sarah Stilborn, Fundraising
Tracey Wishlow, Secretary
Jyleen Wong, Volunteer Coordinator

Staff

John Deines, Principal
Shawna Drummond, Associate Principal

Guests

None present

Absent

Mona, Volunteer Coordinator
Danny Williamson, Teacher Representative
Angela Gallagher, Secretary
Rea Hailley, Fun Lunch

Approval of Agenda

Motion to approve the agenda as distributed.

- Motion – Shannon
- Second – Sarah
 - Motion to approve the October agenda was passed at 7:01 pm.

Approval of Minutes

Motion to approve minutes as distributed.

- Motion – Shannon
- Second – Jennifer
 - Motion to approve the minutes was passed at 7:03 pm.

Chair Update (Terri)

- SRC is currently running their fundraising initiative of chocolate sales.
- Me to We Day: council to consider possible donation.
- There will be no Trickster Theatre this year.

Teacher Representative Update (Danny)

- Danny was not present however John relayed information on his behalf. Danny wanted to thank council for funding their classroom token economy in the past. Council has decided it is not feasible this year as it takes up a considerable portion of the budget for teachers. Money will be put into teacher discretionary fund equally between all teachers.

Fundraising (Sarah)

- Completed Admazing coupon book fundraiser. Estimated profit \$3370.50.
- Apple fundraising has also been completed. 56 cases sold for profit of \$504.00. Apples will be delivered to the school on October 19th and available for immediate pick-up.
- Possible Rosso Coffee fundraiser to potentially be shared between all North FFCA campuses. For custom branding we must commit to 100 units. Sarah will get more details for a possible rollout in November.

Treasurer Update (Jennifer)

Motion to approve the June 30, 2018 financial statement.

- Motion – Shannon
- Second – Terri
 - Motion to approve the June 30, 2018 financial statement passed at 7:25 pm.
- Bus Driver gift card budget of \$140.00.

Motion to approve \$2800 for discretionary fund. 19 teachers @ \$100 each and 6 specialty teachers @ \$50 each.

- Motion – Shannon
- Second – Sarah
 - Motion to approve discretionary fund passed at 7:35 pm.

Hot Lunch Update (Rea)

- Healthy Hunger \$0.25 top up on main items is raising an average of \$100.00 per month. Booster Juice raised \$96.68 and Papa John's was already over \$100.00.

Community Partnership (TBD)

- To date no one has volunteered for this position. Terri will post on Edsby the initiatives and time commitments so that anyone considering volunteering has a clearer understanding of what is required.
- Some of the Community Partnership initiatives are the Winter Festival, Teacher Appreciation Lunches and monthly, parent supplied, teacher treats.

Volunteer Coordinator (Mona/Jyleen)

- Mona not present

Administration Update (John/Shawna)

- Grade 4's and grade 5's will have four opportunities this year to mix together. The first one has already been completed with the Terry Fox Run.
- Grade 8 students have already had a successful mixer with the South Middle school students. It was a cold day so was moved indoors. However, despite the weather there was a lot of positive interaction.
- Learning conferences were completed October 4 and 5.
- Vimy to Juno display is set up in the library. There will be a community night for anyone to come in and tour the display.
- Pancake breakfast was a successful event despite the cold weather. It was a great opportunity for community building.
- On October 12th, Edmonton is hosting the We Day celebration at Rogers Place. 24 students from the middle and high schools along with faculty will be attending. Tickets were earned by the students in the previous year from work done within the Me to We club.
- Professional Growth Plan meetings have begun this week. Teachers have put an impressive amount of thought into their plans.
- This year the students will be putting on the production of Mary Poppins from May 31 – June 1, 2019. Auditions will begin November 5 for all grades and sign ups for backstage helpers will begin Dec/Jan 2019.

ASC Update (Terri)

- Three bonus casual days are being considered as a fundraising opportunity (\$2 per child, per day). Waiting for approval from head office.
- SMS: Had a successful welcome back BBQ with 1400 in attendance.
- High School: Hosted a welcome back BBQ with 200 in attendance. There were 152 students in the 2018 graduating class.
- NWE: Hosted a welcome back BBQ. 350 RSVP'd but had 400 in attendance. They are currently doing an apple fundraiser. They had planned a Wellness Partnership family play date but was cancelled due to inclement weather. They will have a Halloween dance in October and are planning a running club for the Spring.
- SWE: Had a fun activity for the students to decorate the school on the first day back. Something to consider for future events is that they used Edsby for RSVP. Worked well.
- NEE: Hosted a welcome back BBQ and had 525 in attendance. Will be putting on a family movie night in October.

- SEE: Received a new STEM room.
- Board elections will be held at the end of this year on December 11 and 12.

Open Table (All)

- 25th anniversary for FFCA is coming up in a few years. Plans are already being considered. One thought, if approved, is that all money raised by bonus casual days would go into an anniversary fund. If each campus could commit to \$500 each year until the 25th anniversary, then we could reach the \$25,000 goal. There is the potential for up to 10,000 people to be in attendance, so location and type of function needs to be carefully planned.

Options to consider: An event during school hours for students;

A separate event for parents/teachers/alumni, maybe a gala dinner;

Formation of a sub-committee with members from each campus to help with planning.

Meeting was adjourned at 8:23 pm.

Next meeting – November 22, 2018

Goals of Parent Council...

To increase Parental Partnership involvement and have all families feel welcomed.

To make sure that our students are number one in all our decision making.

Key Dates

- **September 14 – Sports Day/Welcome Back Breakfast**
- **September 24 – PD Day**
- **September 28 – Fun Lunch**
- **September 28 – AdMazing Orders due**
- **October 4-5 – Learning Conferences**
- **October 11 – School Council**
- **October 12 – WE Day**
- **October 19 – Fun Lunch**
- **October 26 – PD Day**
- **Nov 12-16 – Fall Break**
- **November 22 – School Council**
- **November 23 – Fun Lunch**
- **November 30 – PD Day**
- **December 21 – Fun Lunch**
- **December 24-January 4 – Winter Break**
- **January 10 – School Council**
- **January 18 – Fun Lunch**
- **January 31-February 1 – Learning Conferences**
- **February 7- School Council**
- **February 14-15 – PD Day**
- **February TBD – Winter Carnival**
- **February 22 – Fun Lunch**
- **March 22 – Fun Lunch**
- **Mar 25 – April 5 – Spring Break**
- **April 11 – School Council**
- **April 12 – Fun Lunch**
- **April 22 – PD Day**
- **April 26 – Learning Conferences**
- **May 9 – AGM**
- **May 10 – Fun Lunch**
- **May 31 – Organizational Day**
- **June - TBD by incoming council**
- **June 14 – Fun Lunch**
- **June 27 – Final Day of School**